

MONTHLY SHIFT SCHEDULE

Month: **October 2023**

Department: **Operations**

EMPLOYEE NAME	01 S	02 M	03 T	04 W	05 T	06 F	07 S	08 S	09 M	10 T	11 W	12 T	13 F	14 S	...
Sarah Jenkins	OFF	08- 16	08- 16	08- 16	08- 16	08- 16	OFF	OFF	08- 16	08- 16	08- 16	08- 16	08- 16	OFF	
Michael Chen	08- 16	16- 00	16- 00	16- 00	16- 00	OFF	10- 18	10- 18	OFF	16- 00	16- 00	16- 00	16- 00	OFF	
Amara Okafor	16- 00	OFF	OFF	00- 08	00- 08	00- 08	00- 08	00- 08	OFF	OFF	00- 08	00- 08	00- 08	OFF	

Legend: 08-16 (Day), 16-00 (Evening), 00-08 (Night)

Manager Signature