

# ORGANIZED LIVING SPACE CLEANING CHART

Week of: \_\_\_\_\_

## DAILY ESSENTIALS

Make beds & straighten pillows

Clear & wipe kitchen counters

15-minute clutter pick-up

Load/Empty dishwasher

Take out trash/recycling

## KITCHEN & DINING

Clean stovetop & microwave

Polish sink & faucets

Wipe appliance fronts

Sanitize dining table

Sweep & mop hard floors

## LIVING AREAS

Dust flat surfaces & electronics

Vacuum rugs & upholstery

Fold blankets & arrange pillows

Dust baseboards & corners

Clean glass surfaces & mirrors

## BATH & BED

Scrub toilets & showers

Wipe down vanity & mirror

Change linens & towels

Empty hampers / Wash laundry

Dust bedside tables

MONTHLY DEEP CLEAN GOALS / NOTES

"A clean space is a clear mind."