

HOUSEWORK ROUTINE

Standardized Maintenance Schedule

DAILY ESSENTIALS

Make Beds / Tidy Bedroom

Load / Unload Dishwasher

Wipe Kitchen Surfaces

15-Minute Declutter

Trash Disposal

WEEKLY ROTATION

Vacuum & Mop All Floors

Sanitize Bathrooms

Dust Furniture & Shelves

Change Bed Linens

Laundry: Wash/Fold/Put Away

MONTHLY DEEP CLEAN

Clean Oven & Microwave

Wipe Baseboards & Doors

Clean Window Interiors

Vacuum Upholstery

SEASONAL / QUARTERLY

Wash Curtains & Rugs

Organize Pantry/Fridge

Exterior Window Cleaning

HVAC Filter Replacement

NOTES & OBSERVATIONS

Standardized Housework Template • Effective Date: _____