

HOME MAINTENANCE INSPECTION SEQUENCE

Property: _____ Year: 20__

PHASE 1: MONTHLY ROUTINE Frequency: 12x/Year

DONE	INSPECTION TASK	DATE	FINDINGS/ACTION
	HVAC Filter Inspection/Replacement		
	Test Smoke & CO Detectors		
	Clean Kitchen Disposal & Drain Flushes		
	Inspect Fire Extinguisher Gauges		

PHASE 2: SEASONAL EXTERIOR & SYSTEMS Frequency: 2x/Year

DONE	INSPECTION TASK	DATE	FINDINGS/ACTION
	Gutter & Downspout Clearance		
	Roof Shingle & Flashing Visual Check		
	Foundation & Exterior Wall Cracks		
	Window Seals & Weatherstripping		

PHASE 3: ANNUAL DEEP INFRASTRUCTURE Frequency: 1x/Year

DONE	INSPECTION TASK	DATE	FINDINGS/ACTION
	Water Heater Flush & Pressure Relief Valve		
	Dryer Vent & Exhaust Duct Cleaning		
	Garage Door Auto-Reverse & Lube		
	Attic & Crawlspace Moisture Check		
Maintain consistency to preserve property value. Professional inspection recommended every 3-5 years.			