

RESIDENTIAL MAINTENANCE INSPECTION SEQUENCE

Property: _____
Date: _____
Inspector: _____

SEQ	INSPECTION ZONE	TASK DESCRIPTION	STATUS
01	Exterior & Perimeter	Check gutters for debris, inspect siding for damage, and verify downspout clearance.	
02	Roofing	Visual scan for missing shingles, flashing integrity, and chimney masonry cracks.	
03	HVAC Systems	Replace air filters, clear condensate lines, and inspect outdoor compressor unit.	
04	Plumbing & Wet Areas	Check under-sink joints for leaks, inspect water heater pressure valves, and test shut-off valves.	
05	Electrical Panel	Verify no tripped breakers, check for heat signatures, and test AFCI/GFCI breakers.	
06	Safety Devices	Test smoke and carbon monoxide detectors; check fire extinguisher expiration dates.	
07	Windows & Doors	Inspect weatherstripping, test locks/latches, and check for seal failures in glazing.	

SEQ	INSPECTION ZONE	TASK DESCRIPTION	STATUS
08	Attic & Insulation	Look for signs of moisture, pests, and ensure soffit vents are unobstructed.	

Additional Findings / Corrective Actions Required: