

# SERVICE VISIT RECORD

Maintenance & Repair Tracking

Date  
RO #

Customer  
Phone  
Email  
VIN  
Make/Model  
Mileage

Oil & Filter  
Tire Rotation  
Brake Inspect  
Fluid Levels  
Battery Test  
Air Filter

DESCRIPTION OF SERVICE / PARTS USED	QTY	AMOUNT
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Technician Recommendations & Notes

\_\_\_\_\_  
Technician Signature

**Total Due:** \_\_\_\_\_

\_\_\_\_\_  
Customer Authorization