

# STRATEGIC PROJECT TIMELINE

FY2024 REV.02

**PROJECT:** Digital Transformation

**LEAD:** Sarah Jenkins

**START DATE:** JAN 01

**TARGET:** DEC 31

## PHASE 01

Q1 - JAN

### Project Initiation & Discovery

Stakeholder interviews, resource allocation, and baseline KPI definitions.

## PHASE 02

Q1 - MAR

### Strategy & Architecture Review

Finalization of technical stack and security protocol approvals.

## PHASE 03

Q2 - JUN

### Beta Implementation

Internal pilot launch for core departments and feedback gathering.

## PHASE 04

Q3 - SEP

### System Optimization

Performance tuning based on beta analytics and user stress testing.

## PHASE 05

Q4 - NOV

### Full Scale Deployment

Enterprise-wide rollout and decommissioning of legacy systems.

## PHASE 06

Q4 - DEC

### Post-Mortem & Handoff

Final documentation, project wrap-up report, and maintenance transition.

Confidential Strategic Document - For Internal Use Only