

# MONTHLY CLEANING ROUTINE

Month: \_\_\_\_\_

## DAILY ESSENTIALS

Make beds

Load/Unload dishwasher

Wipe kitchen counters

One load of laundry

Quick floor sweep

## WEEKLY TASKS

Vacuum & mop all floors

Clean bathrooms thoroughly

Dust all hard surfaces

Change bed linens

Toss expired fridge food

## MONTHLY FOCUS

Wipe baseboards & trim

Clean inside microwave/oven

Dust ceiling fans & light fixtures

Vacuum upholstery/sofas

Wipe door handles & switches

Clean window tracks & sills

Sanitize trash bins

Descalcify coffee maker

## NOTES & REMINDERS

Additional supplies needed or seasonal deep-clean tasks...