

# STORAGE INVENTORY

Sheet No. \_\_\_\_\_

Location:  Attic  Basement

Date Updated: \_\_\_\_\_

ID #	CATEGORY	ITEM DESCRIPTION / CONTENTS	BIN/SHELF	CONDITION
01	Holiday	Christmas Tree Ornaments, LED Lights, Tinsel	Shelf A-1	Good
02	Seasonal	Winter Coats, Heavy Blankets, Snow Boots	Bin 4B	Clean
03	Memories	Photo Albums (1990-2005), High School Yearbooks	Shelf C-2	Fragile

<b>ID #</b>	<b>CATEGORY</b>	<b>ITEM DESCRIPTION / CONTENTS</b>	<b>BIN/SHELF</b>	<b>CONDITION</b>
-------------	-----------------	------------------------------------	------------------	------------------

- Organize by frequency of use • Label all sides of bins • Keep a digital backup •