

# BI-ANNUAL PROPERTY INSPECTION

H1 (Jan-Jun)  
H2 (Jul-Dec)

Property Address:

Inspector Name:

Date of Inspection:

Tenant(s) Present:  Yes  No

| INSPECTION AREA / ITEM | PASS | REPAIR | NOTES & OBSERVATIONS |
|------------------------|------|--------|----------------------|
|------------------------|------|--------|----------------------|

## EXTERIOR & STRUCTURE

Roof, Gutters & Downspouts

Walkways, Driveway & Stairs

Windows, Screens & Doors

## INTERIOR SYSTEMS

HVAC Filter Change & Vents

Smoke & CO Detectors (Test)

| <b>INSPECTION AREA / ITEM</b> | <b>PASS</b> | <b>REPAIR</b> | <b>NOTES &amp; OBSERVATIONS</b> |
|-------------------------------|-------------|---------------|---------------------------------|
|-------------------------------|-------------|---------------|---------------------------------|

Plumbing (Leaks under  
sinks/toilets)

Water Heater & Main Shut-off

## **ROOM BY ROOM**

Kitchen Appliances & Seals

Bathroom Caulk & Grout

Flooring, Walls & Ceilings

Electrical Outlets & Lighting

Inspector Signature

Date signed