

EXTERIOR PROPERTY CARE TRACKER

Annual Maintenance Checklist

YEAR: _____

MAINTENANCE TASK	FREQUENCY	SPRING	SUMMER	FALL	WINTER
Gutter Cleaning & Downspouts	Bi-Annual				
Roof Inspection (Shingles/Flash)	Annual				
Siding & Brick Pressure Wash	Annual				
Window Wash & Screen Repair	Bi-Annual				
Deck/Patio Sealing & Repair	Annual				
Foundation & Sump Pump Check	Quarterly				
Landscaping & Mulching	Seasonal				
Exterior Paint & Caulk Touch-up	Annual				
Outdoor Lighting & GFCI Tests	Bi-Annual				

MAINTENANCE TASK	FREQUENCY	SPRING	SUMMER	FALL	WINTER
Sprinkler Blowout/Winterization	Annual				

Property Maintenance Record Template â€” Modern Minimalist Series