

DONE	TASK DESCRIPTION	FREQUENCY	DATE COMPLETED
	Clean dishwasher filter & spray arms	Quarterly	
	Flush water heater to remove sediment	Annually	
	Inspect under-sink plumbing for leaks	Bi-Annually	

Surfaces & Finishes

	Deep clean carpets and rugs	Annually	
	Polish wood furniture and cabinetry	Bi-Annually	
	Vacuum refrigerator coils	Bi-Annually	

Notes: Check your local manufacturer guides for specific appliance requirements.