

WEEKLY CLEANING & MAINTENANCE

Week Of: _____ Area/Zone: _____

DAY	TASKS & MAINTENANCE REQUIREMENTS	DONE
Monday	Kitchen: Wipe counters, sanitize sink, mop floors, check fridge expiry.	
Tuesday	Living Area: Dust electronics, vacuum upholstery, tidy media console.	
Wednesday	Bathrooms: Scrub toilet, clean mirrors, replenish towels and soap.	
Thursday	Bedrooms: Change linens, dust nightstands, declutter surfaces.	
Friday	Floors: Vacuum all carpets, sweep hard surfaces, shake out entry mats.	
Saturday	Maintenance: Clean HVAC filters, check smoke alarms, trash removal.	
Sunday	Planning: Prep for next week, water indoor plants, laundry.	

NOTES / SUPPLIES NEEDED: