

INTERNATIONAL TRIP TRACKER

Ref: IT-2024

Destination: _____

Departure Date: _____

Return Date: _____

Passport Expiry: _____

Visa Status: _____

Budget: _____

PRE-DEPARTURE CHECKLIST

DONE	TASK / REQUIREMENT	DETAILS / CONFIRMATION NUMBER	DEADLINE
	Flight Booking		
	Accommodation		
	Travel Insurance		
	Vaccinations/Medical		
	Currency Exchange		

DAILY ITINERARY OVERVIEW

DAY / DATE	LOCATION / CITY	KEY ACTIVITIES & SIGHTSEEING	STAY
Day 1			
Day 2			

DAY / DATE	LOCATION / CITY	KEY ACTIVITIES & SIGHTSEEING	STAY
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Day 3

Day 4

Day 5

Day 6

Day 7

PACKING ESSENTIALS

Notes...

EMERGENCY CONTACTS

Embassy, Insurance Hotline, Local Contact...