

# ROOM CLEANING ROUTINE

WEEK OF: \_\_\_\_\_

## DAILY MAINTENANCE

Make bed

Clear floor surfaces

Organize desk/nightstand

Put away stray clothing

Empty trash bin

## WEEKLY DEEP CLEAN

Dust all hard surfaces

Vacuum / Mop floors

Change bed linens

Wipe mirrors and glass

Disinfect light switches

## MONTHLY FOCUS

Clean windows & sills

Wipe baseboards

Dust ceiling fan / Vents

Rotate mattress

## DECLUTTER LOG

Donate 3 items

Discard expired items

Organize one drawer

Notes / Focus areas...