

# SHARED SPACE CLEANING SCHEDULE

Week Of: \_\_\_\_\_ Location: \_\_\_\_\_

AREA	TASKS	ASSIGNED TO	DONE
<b>Kitchen</b>	Wipe counters, sink, and stovetop. Empty trash.		
<b>Living Room</b>	Vacuum rugs, dust surfaces, tidy shared items.		
<b>Bathroom</b>	Clean mirror, sanitize toilet and sink.		
<b>Floors</b>	Sweep and mop all common hard floors.		
<b>Entryway</b>	Organize shoes, shake out mat, wipe door handle.		
<b>Appliances</b>	Clean microwave inside/out. Wipe fridge exterior.		

NOTES / SUPPLIES NEEDED: