

HOME MAINTENANCE CHECKLIST

Annual Property Preservation Guide

MONTHLY TASKS

Inspect HVAC Filters

Clean Kitchen Disposal

Test Smoke/CO Detectors

Inspect Fire Extinguishers

Clean Range Hood Filters

QUARTERLY TASKS

Run Water in Unused Sinks

Check Water Softener Salt

Test Garage Door Sensors

Inspect Plumbing for Leaks

Clean Aerators on Faucets

SPRING & SUMMER

Clean Gutters & Downspouts

Service A/C System

Inspect Roof & Shingles

Reseal Deck/Patio Wear

Check Sprinkler Heads

FALL & WINTER

Flush Water Heater Tank

Service Heating System

Inspect Chimney & Flue

Disconnect Outdoor Hoses

Check Weather Stripping

INFRASTRUCTURE & SAFETY

Vacuum Refrigerator Coils

Inspect Sump Pump Operation

Deep Clean Dryer Vent Line

Check Foundations for Cracks

NOTES / SERVICE CONTACTS: