

# SPRING MAINTENANCE

## 2024 SCHEDULE

TASK DESCRIPTION	STATUS	NOTES / DATE COMPLETED
<b>Exterior &amp; Grounds</b>		
Clean gutters and downspouts		
Inspect roof for damaged shingles		
Power wash siding and windows		
Service lawn mower and garden tools		
<b>HVAC &amp; Systems</b>		
Replace HVAC air filters		
Schedule AC professional tune-up		
Clean dryer vent and exhaust duct		
<b>Interior Maintenance</b>		

**TASK DESCRIPTION**

**STATUS**

**NOTES / DATE  
COMPLETED**

Test smoke and CO detectors

Check for plumbing leaks under sinks

Vacuum refrigerator coils

Seal grout in kitchen and baths

**ADDITIONAL NOTES**