

SHIFT WORK SCHEDULE

Festival Event: _____

Date: / / 20

SHIFT TIME	LOCATION/STATION	VOLUNTEER NAME	PRIMARY RESPONSIBILITIES	IN
08:00 - 12:00	Main Entrance		Ticket Scanning / Wristbands	
08:00 - 12:00	Information Hub		Map Distribution / Directions	
12:00 - 16:00	Main Entrance		Ticket Scanning / Wristbands	
12:00 - 16:00	Artist Lounge		Catering Support / Access Control	
16:00 - 20:00	Main Stage Area		Crowd Safety / Cleaning	
16:00 - 20:00	Backstage Gate		Credential Verification	

Lead Coordinator: _____ **Contact Number:**

Emergency Protocol: Please refer to the safety manual at the Information Hub.