

# MONTHLY RESIDENTIAL SERVICE

Service Schedule & Maintenance Tracker

Residence: \_\_\_\_\_  
Month/Year: \_\_\_\_\_ 20\_\_

SERVICE CATEGORY	DESCRIPTION OF TASKS	FREQUENCY	DONE	DATE
<b>Waste Management</b>	Trash collection and bin sanitation	Weekly		___/___
<b>Landscaping</b>	Lawn mowing, edging, and debris removal	Bi-Weekly		___/___
<b>HVAC Filter</b>	Inspection and replacement of air filters	Monthly		___/___
<b>Security System</b>	Sensor check and battery diagnostics	Monthly		___/___
<b>Pest Control</b>	Perimeter spray and interior inspection	Monthly		___/___

SERVICE CATEGORY	DESCRIPTION OF TASKS	FREQUENCY	DONE	DATE
<b>Plumbing</b>	Drain flow check and faucet aerator cleaning	Monthly		___/___

**Maintenance Observations:**  
**Required Repairs / Parts:**

Verification Signature: \_\_\_\_\_