

UTILITY EXPENSE LEDGER

Property ID: _____

Fiscal Year: 2024

Location: _____

DATE	UTILITY TYPE	PROVIDER / DESCRIPTION	REF #	AMOUNT (\$)
Jan 12	Electricity	City Power & Grid	#44920	142.50
Jan 15	Water	Municipal Water Dept.	#11029	68.20
Jan 20	Gas	Natural Gas Co.	#88231	94.00

DATE	UTILITY TYPE	PROVIDER / DESCRIPTION	REF #	AMOUNT (\$)
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Subtotal \$ 304.70
Tax Total \$ 24.38
GRAND TOTAL \$ 329.08

Note: Keep all original receipts attached to this ledger for auditing purposes.