

# AUTOMATIC RENT PAYMENT PLANNER

Annual Tracking & Verification Schedule

PROPERTY ADDRESS: \_\_\_\_\_

CALENDAR YEAR: 20\_\_\_\_

MONTHLY AMOUNT: \$ \_\_\_\_\_

AUTO-DRAFT DATE: \_\_\_\_\_

MONTH	SCHEDULED DATE	AMOUNT PAID	CONFIRMATION #	VERIFIED
January		\$		
February		\$		
March		\$		
April		\$		
May		\$		
June		\$		
July		\$		
August		\$		
September		\$		

<b>MONTH</b>	<b>SCHEDULED DATE</b>	<b>AMOUNT PAID</b>	<b>CONFIRMATION #</b>	<b>VERIFIED</b>
October		\$		
November		\$		
December		\$		

**Notes:** Use this chart to verify bank statements against your rental ledger. Ensure funds are available 24 hours prior to the scheduled auto-draft date.