

GIFT & FAVOR BUDGET

Date: ____ / ____ / ____

EVENT NAME

TOTAL GUEST COUNT

ITEM DESCRIPTION	QTY	EST. COST	ACTUAL
Main Gifts			
Primary Gift			
Secondary Gift			
Wrapping/Cards			
Party Favors (Per Guest)			
Favor Bags/Boxes			
Main Favor Item			
Small Fillers/Candy			
Thank You Tags			
Subtotal			

ITEM DESCRIPTION	QTY	EST. COST	ACTUAL
Sales Tax			
GRAND TOTAL			

Template for planning purposes only.