

BIRTHDAY EVENT BUDGET

Guest Count: _____ | Date: _____

Host: _____

EXPENSE ITEM	ESTIMATED	ACTUAL	DIFFERENCE
Venue & Rentals			
Location Rental			
Tables / Chairs / Linens			
Food & Beverage			
Catering / Main Meal			
Cake & Desserts			
Drinks / Bar Service			
Entertainment & Decor			
DJ / Live Music			
Balloons / Flowers / Lighting			
Photography / Photo Booth			

EXPENSE ITEM	ESTIMATED	ACTUAL	DIFFERENCE
Miscellaneous			
Invitations & Postage			
Party Favors / Prizes			
	TOTAL BUDGET		
	\$		
	TOTAL SPENT		
	\$		
	NET VARIANCE		
	\$		

Notes: