

# OUTDOOR BIRTHDAY BUDGET

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
Event Name: \_\_\_\_\_  
Guest Count: \_\_\_\_\_  
Location/Park: \_\_\_\_\_  
Total Budget: \$ \_\_\_\_\_

| EXPENSE CATEGORY        | ESTIMATED | ACTUAL | PAID |
|-------------------------|-----------|--------|------|
| Venue & Logistics       |           |        |      |
| Permit / Site Rental    |           |        | [ ]  |
| Tent / Canopy Rental    |           |        | [ ]  |
| Table & Chair Rental    |           |        | [ ]  |
| Food & Drink            |           |        |      |
| Catering / BBQ Supplies |           |        | [ ]  |
| Cake / Desserts         |           |        | [ ]  |
| Beverages & Ice         |           |        | [ ]  |
| Decor & Atmosphere      |           |        |      |

| EXPENSE CATEGORY             | ESTIMATED | ACTUAL | PAID |
|------------------------------|-----------|--------|------|
| Outdoor Lighting             |           |        | [ ]  |
| Natural / Floral Decor       |           |        | [ ]  |
| Signage / Wayfinding         |           |        | [ ]  |
| <b>Entertainment</b>         |           |        |      |
| Lawn Games                   |           |        | [ ]  |
| Music / Speaker Rental       |           |        | [ ]  |
| Party Favors                 |           |        | [ ]  |
| <b>Miscellaneous</b>         |           |        |      |
| Disposable Flatware          |           |        | [ ]  |
| Bug Spray / Sunscreen        |           |        | [ ]  |
| Contingency (10%)            |           |        | [ ]  |
| <b>GRAND TOTAL: \$</b> _____ |           |        |      |