

SWEET SIXTEEN

EVENT BUDGET PLANNER

TOTAL BUDGET \$ _____

ESTIMATED GUESTS _____

DATE ____ / ____ / ____

EXPENSE CATEGORY	ESTIMATED	ACTUAL	NOTES
VENUE & CATERING			
Venue Rental			
Food & Beverage			
The Cake / Dessert Bar			
ATTIRE & GLAM			
The Dress / Suit			
Hair & Makeup			
ENTERTAINMENT			
DJ / Music			

EXPENSE CATEGORY	ESTIMATED	ACTUAL	NOTES
Photo Booth			
DECOR & MISC			
Flowers / Balloons			
Invitations / Stationery			
Party Favors			
GRAND TOTAL			