

MONTHLY BUDGET CHART

Operations & Procurement

Period: _____ 2024

EXPENSE CATEGORY	PROJECTED	ACTUAL	NOTES
Coffee Beans & Roasts	\$ 0.00	\$ 0.00	<i>Direct Trade Imports</i>
Dairy & Alternatives	\$ 0.00	\$ 0.00	<i>Oat, Almond, Organic Milk</i>
Bakery & Pastry Supply	\$ 0.00	\$ 0.00	<i>Fresh Daily Delivery</i>
Barista Labor / Wages	\$ 0.00	\$ 0.00	<i>Incl. Payroll Taxes</i>
Shop Utilities & Rent	\$ 0.00	\$ 0.00	<i>Fixed Monthly Costs</i>
Marketing & Branding	\$ 0.00	\$ 0.00	<i>Social & Local Ads</i>

EXPENSE CATEGORY	PROJECTED	ACTUAL	NOTES
Maintenance & Decor	\$ 0.00	\$ 0.00	<i>Equipment Servicing</i>

FINANCIAL SUMMARY / GOALS
INVENTORY ALERTS