

HOME MAINTENANCE CHECKLIST

Year: _____

MONTHLY ESSENTIALS

DONE	TASK DESCRIPTION	COMPLETED DATE
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Inspect/Replace HVAC filters

Test smoke and CO detectors

Clean kitchen disposal and sink drains

SPRING & SUMMER

Inspect roof for damage or leaks

Service Air Conditioning unit

Clean gutters and downspouts

Power wash exterior siding and deck

FALL & WINTER

Flush water heater (remove sediment)

Inspect fireplace and chimney sweep

Weatherstrip windows and doors

Shut off exterior water faucets

ANNUAL INFRASTRUCTURE

Professional termite/pest inspection

Clean dryer vent and exhaust duct

Deep clean carpets and upholstery

System Template • Property Maintenance Record • Keep for personal records