

HOME MAINTENANCE LOG

DAILY & WEEKLY

Clear kitchen surfaces
Sweep & vacuum high-traffic areas
Discard expired fridge items
Sanitize bathroom fixtures
Dust visible horizontal surfaces
Launder linens & towels

MONTHLY

Inspect HVAC air filters
Clean range hood filters
Test smoke & CO detectors
Deep clean dishwasher & disposal

SEASONAL & ANNUAL

Clean window tracks & glass
Inspect exterior drainage/gutters
Vacuum refrigerator coils
Flush water heater sediment
Check attic/basement for leaks
Service AC/Heating system
Property Maintenance Template - Year: _____