

# MONTHLY MAINTENANCE

Month: \_\_\_\_\_ 20\_\_\_\_

CATEGORY	CHORE / TASK DESCRIPTION	DONE
<b>HVAC</b>	Replace furnace filter & clear AC condensate line	
<b>Safety</b>	Test smoke & carbon monoxide detectors	
<b>Kitchen</b>	Clean dishwasher filter & degrease range hood vent	
<b>Kitchen</b>	Deep clean refrigerator coils & interior shelves	
<b>Plumbing</b>	Check under-sink cabinets for leaks & clear drains	
<b>Laundry</b>	Clean dryer lint trap & wipe washer gaskets	
<b>Exterior</b>	Sweep porch/deck & inspect window screens	

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**General**

Dust ceiling fans & high-reach light fixtures

**ADDITIONAL NOTES & REPAIRS**