

# HOUSEHOLD UPKEEP

WEEK OF: \_\_\_\_\_

**MAINTENANCE TASK**

**FREQUENCY**

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## **KITCHEN & DINING**

Countertops wiped and sanitized

Daily

Floor swept/vacuumed

Daily

Refrigerator interior spot clean

Weekly

## **LIVING AREAS**

General declutter/surface tidy

Daily

Dusting electronics and hard surfaces

Weekly

Vacuum upholstery/rugs

Weekly

## **BATHROOMS**

Mirror and faucet polish

Bi-weekly

Sanitize toilet and shower surfaces

Weekly

## **UTILITY & OUTDOOR**

Waste and recycling removal

Weekly

HVAC Filter/Vent inspection

Monthly

**MAINTENANCE NOTES & SUPPLIES NEEDED**