

ULTIMATE RESIDENTIAL UPKEEP CHECKLIST

Property Address: _____ Year: 202__

MONTHLY MAINTENANCE Safety & Efficiency

DONE	TASK DESCRIPTION	DATE	NOTES
	Inspect/Replace HVAC air filters		
	Clean kitchen disposal & drain traps		
	Test smoke & carbon monoxide detectors		
	Inspect fire extinguishers (pressure gauge)		

QUARTERLY / SEASONAL External & Structural

- Clean gutters and downspouts
- Inspect roof for damaged/missing shingles
- Service AC/Heating unit (Professional)
- Flush water heater to remove sediment

ANNUAL DEEP CARE Long-term Protection

- Inspect foundation for cracks

Check attic/basement for leaks or pests

Deep clean dryer vent and exhaust duct

Re-caulk tubs, showers, and sinks

Note: Consult manufacturer manuals for specific appliance requirements. Keep this log for home resale records.