

# KITCHEN CLEANING ROTATION

Week Of: \_\_\_\_\_ Area: Main Kitchen / Breakroom

CLEANING DUTY	TASKS INCLUDED	ASSIGNED TO
<b>Surfaces &amp; Sinks</b>	Sanitize countertops, scrub sinks, wipe down backsplash.	.....
<b>Appliances</b>	Clean microwave interior, wipe fridge exterior, toaster tray.	.....
<b>Floors</b>	Sweep thoroughly and mop with disinfectant.	.....
<b>Waste Management</b>	Empty trash/recycling, replace liners, sanitize bins.	.....
<b>Inventory &amp; Fridge</b>	Discard expired items, organize shelves, wipe spills.	.....

ADDITIONAL INSTRUCTIONS / MAINTENANCE NOTES:  
Initial upon completion of all tasks.