

LAUNDRY ROOM MAINTENANCE

Week Of: _____

DONE	AREA	MAINTENANCE TASK
	Washer	Wipe door seal/gasket and leave door ajar to prevent mold.
	Dryer	Clear lint filter and wipe exterior control panel.
	Surfaces	Wipe down folding table and sorting station surfaces.
	Floor	Sweep floor of loose debris, lint, or stray detergent.
	Supplies	Check detergent levels and clear empty containers.
	Safety	Ensure no flammable items are stored near dryer vents.
	Organization	Clear away orphan socks and re-stack clean baskets.

Repair Notes & Supply List