

SPRING CLEANING MASTER CHECKLIST

Property Reference: _____ Date Completed: ____ / ____ / 20__

TASK DESCRIPTION

STATUS

INITIAL

KITCHEN

Deep clean oven and stovetop grates

Sanitize refrigerator coils and interior shelves

Degrease cabinet faces and kickplates

LIVING AREAS & BEDROOMS

Dust ceiling fans and light fixtures

Wash baseboards and window tracks

Steam clean upholstery and area rugs

BATHROOMS

Scrub tile grout and replace shower liners

Polish chrome fixtures and mirrors

TASK DESCRIPTION

STATUS

INITIAL

Disinfect vanity interiors and medicine cabinets

WHOLE HOUSE

Replace HVAC filters and smoke alarm batteries

Wipe down all door handles and light switches

Notes / Special Requirements: