

LIVING ROOM MAINTENANCE

WEEK OF: _____ ZONE: COMMON AREA

CHORE DESCRIPTION	FREQUENCY	ASSIGNED TO	DONE
Declutter surfaces & coffee table	Daily		
Fluff pillows & fold throws	Daily		
Dust electronics & media console	Weekly		
Vacuum rug & floor perimeters	Weekly		
Wipe baseboards & window sills	Bi-Weekly		
Deep clean upholstery/cushions	Monthly		
Clean windows & glass fixtures	Monthly		

"A place for everything and everything in its place."