

# KITCHEN MANAGEMENT DAILY SHEET

Date: \_\_\_\_\_

## PANTRY ESSENTIALS

<b>Item</b>	<b>Status</b>
Flour / Baking Mix	<i>Low   Out</i>
Rice / Grains	<i>Low   Out</i>
Canned Goods	<i>Low   Out</i>
Cooking Oil / Fats	<i>Low   Out</i>
Spices / Seasoning	<i>Low   Out</i>

## FRIDGE & FRESH

Milk / Dairy	<i>Low   Out</i>
Eggs	<i>Low   Out</i>
Produce / Greens	<i>Low   Out</i>
Proteins	<i>Low   Out</i>

## SHOPPING LIST NOTES

### DAILY CHORES

Empty Dishwasher

MTWTFSS

Wipe Countertops & Hob

MTWTFSS

Sweep / Vacuum Floor

MTWTFSS

### WEEKLY DEEP CLEAN

Clean Microwave Interior

Mop Hard Floors

Sanitize Sink & Drain

Organize Fridge Contents

Dust Light Fixtures

Wipe Cabinet Faces

**ASSIGNED TO:**