

PANTRY ORGANIZATION

Week Beginning: _____

DAILY MAINTENANCE

Face labels forward (Zoning)

INITIALS

Wipe visible shelf crumbs

INITIALS

Break down recycling/boxes

INITIALS

WEEKLY DEEP CLEAN

Check "Use First" bin expiration

INITIALS

Vacuum floor and corners

INITIALS

Sanitize high-touch handles

INITIALS

SYSTEM AUDIT

Re-group loose snacks

INITIALS

Update 'Out of Stock' list

INITIALS

Inspect airtight seal containers

INITIALS

RESTOCK PRIORITIES

1. _____ Qty: ____

2. _____ Qty: ____

3. _____ Qty: ____

4. _____ Qty: ____

5. _____ Qty: ____

NOTES / MAINTENANCE OBSERVATIONS