

FLEET MAINTENANCE LOG

Monthly Operations Oversight

Period: _____
Department: _____

VEHICLE ID	MODEL/YEAR	LAST SERVICE	MILEAGE	MAINTENANCE PERFORMED / NOTES	COST	NEXT DUE	STATUS
FLT-001	Ford F-150 (2022)	Oct 12	12,450	Oil change, tire rotation, fluid check.	\$145.00	17,500	Active
FLT-002	Sprinter Van (2021)	Oct 15	34,200	Brake pad replacement (front), sensor reset.	\$420.00	40,000	Active
FLT-003	Chevy 2500 (2023)	---	8,100	Pending transmission inspection.	---	Immediate	Shop

Fleet Manager Signature
Lead Mechanic Signature
Date of Review