

PROJECT TIME LOG

Design & Development Phase

Reference: #2024-001

PROJECT NAME

Brand Identity Re-Design

CLIENT

Acme Corp International

DESIGNER / LEAD

Alex Rivers

BILLING PERIOD

October 01 - October 31, 2023

DATE	DESCRIPTION OF TASK / MILESTONE	START	END	HOURS	BILLABLE
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Oct 12	Initial Discovery Meeting & Creative Briefing	09:00	11:30	2.5	âœ“
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DATE	DESCRIPTION OF TASK / MILESTONE	START	END	HOURS	BILLABLE
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TOTAL PROJECT HOURS **0.00**

Verified By: _____ Date Signed: _____