

RESTOCK PLANNING LOG

Inventory Control Sheet

Date: _____ Warehouse: _____

REF	ITEM DESCRIPTION / SKU	ON HAND	MIN LEVEL	TO ORDER	UNIT COST	STATUS	RECEIVED
01	Minimalist Desk Lamp - Matte Black	12	25	50	\$18.50	URGENT	
02	Ergonomic Office Chair - Grey	4	5	10	\$112.00	LOW	
03	Braided USB-C Cable 2.0m	88	50	-	\$4.20	OK	
04							
05							
06							
07							
08							

General Notes:
Approved By: