

# RETAIL STORE SAFETY LOG

DOCUMENT ID SAF-2024-REV1

STORE LOCATION / NUMBER

DATE

SHIFT SUPERVISOR

| INSPECTION AREA                                                         | CLEAR | OBSERVATIONS / ACTION TAKEN | INITIALS |
|-------------------------------------------------------------------------|-------|-----------------------------|----------|
| <b>Entrances &amp; Exits</b><br>Mats flat, paths clear, sensors working |       |                             |          |
| <b>Sales Floor</b><br>Spills, debris, loose fixtures                    |       |                             |          |
| <b>Aisles &amp; Endcaps</b><br>Properly stacked, no protrusions         |       |                             |          |
| <b>Fire Safety</b><br>Extinguishers visible, exits unlocked             |       |                             |          |
| <b>Stockroom</b><br>Ladder safety, clear pathways                       |       |                             |          |

| INSPECTION<br>AREA | CLEAR | OBSERVATIONS / ACTION TAKEN | INITIALS |
|--------------------|-------|-----------------------------|----------|
|--------------------|-------|-----------------------------|----------|

**Restrooms**

Dry floors,  
sanitation levels

**Electrical**

No frayed cords,  
panels clear

Certified by Safety Officer: \_\_\_\_\_ Time Completed: \_\_\_\_\_  
AM/PM