

# VOLUNTEER SHIFT LOG

Animal Shelter Daily Schedule

Date: \_\_\_\_\_

<b>SHIFT TIME</b>	<b>VOLUNTEER NAME</b>	<b>ASSIGNED AREA / TASK</b>	<b>INITIAL</b>
<b>08:00 - 10:00</b>		Morning Feeding / Kennel Cleaning	
<b>10:00 - 12:00</b>		Dog Walking / Socialization	
<b>12:00 - 14:00</b>		Cattery Maintenance / Grooming	
<b>14:00 - 16:00</b>		Medication / Special Needs Care	
<b>16:00 - 18:00</b>		Evening Feeding / Lockdown	
<b>On-Call</b>		Emergency Transport / Support	

**INCIDENT REPORTS / SUPPLIES NEEDED / OBSERVATIONS:**

Staff Supervisor Signature: \_\_\_\_\_