

# MANAGEMENT TEAM CALENDAR

Quarterly Schedule · FY2024

Printed: October 24, 2023

DAY / TIME	MEETING TITLE	PARTICIPANTS	LOCATION / LINK
<b>Mon / 09:00 AM</b>	<b>Weekly Ops Alignment</b> Briefing on production KPIs and logistics.	Executive Suite, Ops Leads	<i>Boardroom A</i>
<b>Tue / 11:30 AM</b>	<b>Strategic Growth Sync</b> Market expansion and M&A review.	CEO, CFO, Head of Strategy	<i>Video Conference</i>
<b>Wed / 02:00 PM</b>	<b>P&amp;C Portfolio Review</b> Talent acquisition and culture initiatives.	HR Director, Dept. Heads	<i>Meeting Room 4</i>
<b>Thu / 10:00 AM</b>	<b>Finance &amp; Risk Audit</b> Budget variances and compliance check.	CFO, Legal Counsel, Controllers	<i>Boardroom B</i>
<b>Fri / 03:30 PM</b>	<b>Executive Retrospective</b> Weekly recap and priority setting for next week.	All Executive Members	<i>Executive Lounge</i>

**Note:** Emergency changes to the schedule will be communicated via the internal Slack channel. Private one-on-one sessions are not listed on this general management chart.