

RECURRING TEAM MEETINGS

Quarterly Schedule / Internal Use Only

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09:00 AM	Daily Sync Dev Team Zoom Room A	Daily Sync Dev Team	Daily Sync Dev Team	Daily Sync Dev Team	Daily Sync Dev Team
11:00 AM		Design Review Product Suite Conference Room 2		Marketing Sync Growth Team	
01:00 PM	All Hands Bi-Weekly Main Hall		Backlog Grooming Engineering		
03:30 PM				Strategy Prep Leadership	Weekly Retro Full Team