

REMOTE TEAM CALENDAR

Week of: _____

Timezone: UTC / _____

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Morning	09:00 Daily Standup -----				
Mid-Day		11:30 Design Review -----			
Afternoon			14:00 Sprint Planning -----		15:00 Team Social -----
Late/Sync					

ACTION ITEMS

NOTES