

CIRCULATION STATISTICS REPORT

Institutional Library Services

Period: _____ to _____

MATERIAL CLASSIFICATION	CHECK-OUTS	RENEWALS	RETURNS	TOTAL TRAFFIC
General Fiction				
Non-Fiction / Academic				
Periodicals & Journals				
Reference Materials				
Audio-Visual / Media				
Digital / E-Resources				
Inter-Library Loans				
TOTALS				

EXECUTIVE SUMMARY & OBSERVATIONS

AUTHORIZATION

Head Librarian Signature

Date of Submission