

OPERATIONS QUARTERLY REVIEW

Fiscal Quarter: Q3 | Manager: _____

Year: 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
01 Inventory Audit	02	03 Supply Chain Sync	04	05 KPI Reporting
08	09 Workflow Mapping	10	11	12 Budget Review
15 Safety Inspection	16	17	18 Vendor Evaluation	19
22	23	24 QBR Presentation	25	26 Final Approval

Internal Review
Stakeholder Meeting
Deadline