

QUARTERLY REVIEW

FY 2024 | Q3

PROJECT NAME Internal Infrastructure

PROJECT LEAD Alex Rivera

REVIEW DATE October 12, 2024

MILESTONE / GOAL	STATUS	% COMP.	KPI / OUTCOME METRICS	RISKS & BLOCKERS
Cloud Migration Phase 1	On Track	100%	Latency reduced by 40ms	None reported
Legacy Data Cleanup	Delayed	65%	4TB archived	API integration limitations
User Auth Security Audit	In Progress	30%	Zero vulnerabilities found	Team bandwidth
System Documentation	Critical	10%	N/A	Subject matter expert turnover

KEY SUCCESSES

- Exceeded performance targets for cloud response times.
- Budget variance remains under 5%.

PRIORITY OBJECTIVES (NEXT QUARTER)

- Finalize security patch deployment.
- Onboard two junior engineers to address documentation gap.

Reviewer Signature

Date