

KITCHEN & BATHROOM MAINTENANCE

Routine Maintenance Checklist & Log

KITCHEN CARE

MAINTENANCE TASK	FREQUENCY	DONE
Clean range hood filter (degrease)	Monthly	
Sanitize garbage disposal (ice/lemon)	Monthly	
Inspect sink plumbing for leaks	Quarterly	
Clean refrigerator coils	Bi-Annually	
Deep clean oven & dishwasher interior	Bi-Annually	

BATHROOM CARE

MAINTENANCE TASK	FREQUENCY	DONE
Clear hair from sink & shower drains	Monthly	
Inspect grout and caulk for cracks	Quarterly	
Descalc showerheads & faucet aerators	Quarterly	
Test toilet shut-off valves	Bi-Annually	
Clean exhaust fan cover & motor	Annually	

REPAIR LOGS & NOTES:

Maintenance Record Template - Minimalist Series